

Mayer Fire District
Regular Meeting Minutes
Tuesday, February 15, 2017 5:00PM
Mayer Fire Administration

1 **Call to order.**

Acting Chairman Dodge called the meeting to order at 5:03 P.M.

2 **Pledge of allegiance.**

3 **Roll Call of members.**

Present were Acting Chairman Dodge, Acting Clerk Wesolowski, Member Spendley and Member Paterno. Chairman Coe arrived at 5:30.

4 **Call to the public.** *(The Fire Board can only respond to items on the Agenda, Comments limited to two minutes each.)*
No public comment.

5 **Chief's Report:**

a) Monthly and year-to-date financials (Working with Committee).

Chief Kriwer said he included the year to date and he said he would like to review the finances from the year to date so we could get a percentage of where we are. He went through the different categories. He said what we are wanting is 62.5% and on the revenue side anything over that is good and anything under that is something that would concern us. He went over the different categories.

b) Current event report.

Apparatus – The Crimson was sent to CAFMA Fleet with an airbag leak, fuel gauge, and engine performance problems. Shop 0604 maintenance is not related to previous work by CAFMA.

Wildland – Annual refresher training is continuing as crews start preparing for the 2017 season. Seasonal crews are being prepared and we are still in the early stages of the hiring process.

Personnel – New reserves are in the system and working shifts. Captain LaRue attended the AFDA conference in Laughlin. Captain Haney attended the LEPC meeting with the County and is working on the Basin OPS Committee for the annual drill scheduled for April.

Grants – We have ordered equipment and waiting on in-service of ordered Grant equipment (monitors and turn-outs). The portable radios have arrived and are in-service. We are still waiting on the word for the AFG Grant which would be phase II of our radio enhancements.

NAV Rates – (net assessed valuation) This is for the taxing purposes for the public. MFD went up one percent. In taxing revenue it means MFD will increase \$12,700.

6 **Mayer Chapter of the International Association of Firefighters (IAFF) Local #3066 (the Union) report.**

Jason LaGreca said that Steve is not present tonight and neither is Brian Simington. We had our combined meeting yesterday and he spoke to Brian Simington afterwards and said we definitely want Fire Board participation with the initial negotiations with the opening of the MOU.

7 **Combined Committee (Budget, Labor, and Policy & Procedure) update.**

See item 6.

8 **Consent Agenda.**

Member Spendley made a motion that we accept a. through g. Member Wesolowski seconded. The vote was Aye – five; No – zero. **Motion carried.**

9 **2015/2016 Annual Audit presented by Jay Parke with Walker & Armstrong, LLP.**

Chief Kriwer said we just received an email from Jay. When we spoke to him today on the phone he said there is something from the 2010 audit that is (being looked into). He went on to say that the audit is completed except for a small matter and that is \$7432 which is a result of the 2010 audit. This amount caused the trial balance to be unbalanced. They are unable to determine the sources of the \$7432. When

they go to accrual basis everything balances out. We just want to be sure we are one hundred percent correct. He asked if the members of the Board would be able to have a Special Meeting next Thursday or Friday so the issue could be resolved and Jay could then come up and give his audit report. Chief Kriwer asked Suzanne to explain and she said she couldn't explain how it is coming up now since 2010 but what it is she said is after the audit the auditors give us adjusting journal entries. This happens after every audit. There was one from 2010 that included a journal entry for the \$7432 that had something to do with accounts payable. Why it is coming up now Suzanne didn't know. When we were working with Angela (pre-audit work) she talked to Patricia to do a credit memo to remove it. She did and that credit memo was making our balance sheets off. Then Angela instructed Suzanne to delete the credit memo and make it a journal entry which she did. Now it is not off that amount but that was after the auditors had already had our QuickBooks (information) to do our audit on. Now it is confusing on what we have to do. There was discussion. Chief Kriwer said we are going to trouble shoot this and then we need a date and time when the Board can meet to hear the audit report. The Board agreed to meet for a special meeting February 24th at 3:30 P.M.

10 *Mayer Fire District Public Safety Pension Board Member phone conversation regarding procedures relating to a tragedy/catastrophe to district personnel.*

Chief Kriwer said this came up at the last Pension Board meeting by Burt Teskey. He was wondering what our plan was if we had an event like the Granite Mountain event related to full time status. Chief Kriwer said being right in the middle of that (Granite Mountain Hotshots tragedy) and being on the Pension Board Burt was comfortable with Chief Kriwer talking about this with the Board. We are in the business of emergency response and there is nothing that is fail-safe from a catastrophic event. I assured Burt that we do have Workman's Comp. Chief Kriwer talked about some of the requirements and the six month mark of a seasonal going to a full timer. He assured Burt that with our seasonals they do not go longer than five months and twenty-nine days and can't be considered full time employees. After going over the requirements with Burt he felt sure that Burt was comfortable that we are doing the right things. Our PSPRS Board is very diligent and they stay educated. We are making sure that we do our due diligence for our seasonals as well as for our full time employees.

11 *Possibly changing the March meeting dates.*

After discussion **Member Spendley made a motion that we change the March Board meeting to March 22nd at 5:00 P.M.** Member Wesolowski seconded. The vote was Aye – five; No – zero. **Motion carried.**

12 *Nantahala Fire audit.*

Chief Kriwer said the Board has asked what we are truly making on the Wildland fires. Suzanne does an audit for each fire. He went over the invoice sent to the State and we billed \$77,708.17 for the North Carolina fire. On the next page he went over the expenses incurred which totaled \$58,708.67. This showed a profit for the fire to be \$18,999.50.

13 *Future Agenda items.*

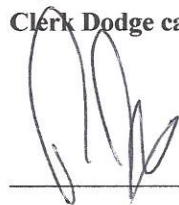
Clerk Dodge asked if we could get an update and final report on the lawsuit for public record. It was requested that a press release be sent out that it was settled with no money changing hands. Member Spendley requested a letter to be sent to ADOT about the fatal accident on Spring Lane and Highway 69 be put on the agenda. Chief Kriwer said to put permission for the Ashton Group for a Workman's Comp presentation.

14 *Future meeting dates.*

The next combined meeting is scheduled for March 7, 2017 at 2:00 P.M.
The next regular board meeting is scheduled for March 22, 2017 at 5:00 P.M.

15 *Adjournment.*

Clerk Dodge called the Meeting adjourned at 6:31P.M.



Clerk Dodge

3/22/17

Date