Mayer Fire District
Regular Meeting Minutes
Tuesday, May 17, 2016 6:00PM
Mayer Fire Administration

1 ***Call to order.***
Chairman Coe called the meeting to order at 6:00 P.M.

2 ***Pledge of allegiance.***

3 ***Roll Call of members.***
Present were Chairman Coe, Clerk Dodge, Member Wesolowski, and Member Spendley.

4 ***Call to the public.*** ***(The Fire Board can only respond to items on the Agenda, Comments limited to two minutes each.)***
No Public comment.

5 ***Chief's Report:***

a) Monthly and year-to-date financials (Working with Committee).
Chief Kriwer said we are currently $50,645.10 to the good with the County. He went over the financials. He said on May 10th we submitted our tentative Budget to Yavapai County in the amount of $2,144,208.

b) Current event report.
Ambulance – we transported 71 patients in April and brought in $88,188 for ambulance revenue. **Apparatus** - #0804- tires were purchased. This ambulance has a rebuilt engine. We have had issue with the A/C and it has been in for repairs (warranty work). #0803 has a shimmy but not able to find problem to fix. **Wildland** – lot in Cordes had brush fire (cause unknown) **Pack Test** – all full time personnel have done the pack test and are fully compliant and ready for assignments. **Industrial** – two firefighters out on industrial. **Training** – State Land and BLM came out and did some training with us (F1-110 Class). **Incident** – we went 20 miles out on Bloody Basin with the Rescue staged at Horseshoe Ranch. **Western Yavapai Fire Chief's Association** – Chief Kriwer attended the April 28th meeting. **CERTA** – Chief Kriwer taught Instructor 1 class. **Camp Verde** – Met with Chief Keller and Robin Cook about budgeting. **Attended** - Mayer High School FFA Banquet (crews attended) and AFDA Board meeting in Glendale. **Mayer Daze**- Attended Mayer Daze along with Crew 21 and off duty Captain Pearson and Alex Dihel. All helped to serve a couple hundred meals.

6 ***Mayer Chapter of the International Association of Firefighters (IAFF) Local #3066 (the Union) report.***
Steve Quintero, President of Mayer Chapter said we are working hand in hand with Chief Kriwer and everything is looking good.

7 ***Combined Committee (Budget, Labor, and Policy & Procedure) update.***
Steve Quintero, Chairman of the Combined Committee said we have been concentrating on getting the Budget out.

8 ***Consent Agenda.***
Chairman Coe asked about the Out of District report (Call Log) and if when it says 'Lifeline' was this when they transport instead of MFD (yes). He also asked about the minutes for April 19, 2016 (item 13) about the gurney and did we get a release or waiver for it as recommended by Doug Fant. Suzanne said yes and it is on file.
Clerk Dodge made a motion to accept a. through h. Member Wesolowski seconded.
The vote was Aye – four; No – zero. **Motion carried.**

9 ***The Board may vote to go into Executive Session pursuant to Arizona Revised Statute §38-431.03(A)(1)to interview for the vacant Board Member position.***
Member Spendley made a motion to go into Executive Session. Member Wesolowski seconded.
The vote was Aye – four; No – zero. **Motion carried.**

6:28 Board goes into Executive Session.
7:24 Board comes back into Public Session.

10 ***Possibly appointing and swearing in a new Board Member.***

Chairman Coe said after interviewing the two candidates it is really tough as we have two good candidates. **Clerk Dodge made a motion that we appoint Karen Paterno to fill the vacant Board position.** Member Spendley seconded. Clerk Dodge expressed that it was a difficult decision.
The vote was Aye – four; No – zero. **Motion carried.**
Chairman Coe swore in Karen Paterno as new Board Member.

11 ***Mill rate (S1244).***

Chief Kriwer said the State bill passed and was signed by the governor and we have up to two years to consider raising our levy rate from **3.25** to **3.50**. He said in June when we look at the Budget he would be requesting if the Board wants to move forward to put it on the ballet for November. There is an election this year with the two empty seats (Board) and you can have additional items on the ballet so there would be no additional cost. It would bring about $80,000 influx into the Budget. After five years it would return to the rate amicable to the general public (what the Board deemed necessary to run the District but not to exceed 3.25). Also on the bill was faster turnaround for billing reimbursement from the State for Wildland fires. Chief Kriwer explained the Wildland situation and payment. There was discussion on the mill rate.

12 ***2016 / 2017 Tentative Budget submitted to the County.***

Chief Kriwer said this Tentative Budget was due yesterday (signed and sent to the County on the 10th with confirmation email). He said this is for information only. The Tentative Budget is for $2,144,208. He went over the different items. This is for us to get our FDAT (Fire District Assistance Tax) rate. Chairman Coe explained the FDAT tax.

13 ***Proposed Budget Summary A and B.***

Chief Kriwer said proposed Budget Summary A (without maintaining the SAFER personnel past December 2016). We have applied for another SAFER grant and will hear in June if we receive it or not. Proposed Budget Summary B is with the SAFER personnel. He said we can wait until July to see if we get the SAFER grant. He said when he knows the direction of the Board he can begin to build the Budget. Clerk Dodge said he thought we should move forward as conservative now and if the grant money does come in we can adapt for that. Chief Kriwer said if we go with B he would need to cut $50,000 out of the Budget and he didn't necessarily see where that would come from. Chief Kriwer said it was a hard decision but thought we were committed to maintaining a conservative approach for this District. He also thought for right now he would go with Proposed A. He talked about the financial situation and that he was brought to MFD to make it solvent. Steve Quintero talked about using the Bond money that is left to make up the difference for the SAFER personnel. Chief Kriwer said the $30,000 contingency is part of the bond money and we can roll that back into the Budget as carryover money and we can potentially look at that (SAFER personnel). He said he wanted nothing more than to maintain the SAFER personnel. There was discussion.
Chief Kriwer went over the specific Budget deadlines from the June calendar. He said by giving him some direction tonight he could have the Budget in Draft form at the June 14 combined Budget meeting. On June 21st he would like to get approval, barring any special meetings by the Board because to meet our twenty days we have to have our Budget posted on the 27th with the goal of having that Budget submitted on the 22nd of July. The Public Hearing would be on the 19th of July (with the 2:00 P.M. combined meeting to review what the final would be for the Public Hearing). By the end of July we would know all the numbers that come in for June and have a true numbers. There was discussion. Chief Kriwer said if we get the SAFER grant he would just need to adjust that amount back into Proposal A. **Clerk Dodge made a motion to direct the Fire Chief and staff to start building the Budget based on Summary A.** Member Wesolowski seconded. The vote was Aye – four; No – zero. **Motion carried.**

14 ***Operational issues;***

a. Staffing.

Chief Kriwer said the crews have been adjusting well. He directed the Board to the Overtime paper and said to maintain five we have had to pay some overtime. He updated the Board on the operations. There was discussion.

b. Station closures.

Chief Kriwer said we have had station 23 closed a little bit more with the air conditioning unit (not working).

15 ***Day and time of the Regular (monthly) Board Meeting.***

Chairman Coe said that Steve Quintero requested this to be on the agenda. Steve said any day except Tuesdays would be good for him. Chief Kriwer said that what he would like to do instead of having a report of the month (three weeks into the next month) it might be beneficial to go to the second Thursday of the month (for regular Board meetings) and then he could give a more accurate reporting of that month. He also recommended to not change the day until after the Budget is approved starting August first. It was decided that since this wouldn't be done until August to wait and get the full Board to decide.

16 ***Department phone system.***

Member Spendley explained that four lines are not being used (911 phones). He said there is another line that has not been used since 2007 (point to point from station 24 to Iron Springs Road in Prescott). There is a point to point line from Pinto street to the Cordes Tower and he didn't know if that one was needed. Chairman Coe said there is supposed to be a transmitter that goes from Station 24 to Pinto which is where our repeater is located. Member Spendley said according to the Universal licensing system that licenses that line he said it goes from Pinto Road to the Cordes Junction in Arizona. Chairman Coe said Item 5 is going to Prescott Fire Department station 72 that used to dispatch in the basement (not used since 2007 when MFD went to Sedona for dispatch). **Member Spendley made a motion to cancel the five lines (four 911 lines and the line to Prescott) items 1 through 5.** Clerk Dodge seconded. Member Spendley said he would check into the telephone line – item 6 and not do anything with it until we know for sure. There was discussion. The vote was Aye – four; No – zero. **Motion carried.**

17 ***Bond fund request to replace the air conditioning unit at Station #23 (Cordes Lakes) for $3,771.00.***

Chief Kriwer said the (25 year old) air conditioning unit went out at station 23 in Cordes. He said we got three bids and Jungle Cat Heating and Cooling gave a price (installed) for $3771.00 for a five ton unit. Chief Kriwer requested that we get permission from the Board to (use) the Bond money to pay for the replacement of the air conditioning unit. After discussion **Member Spendley made a motion that we use the Bond money of $3,771 to pay for the replacement of the air conditioning unit at Station #23.** Member Wesolowski seconded. The vote was Aye – four; No – zero. **Motion carried.**

Chief Kriwer said the work had been done by Jungle Cat and we are going to get a donation letter back to them because they did about $3,000 worth of work and did not charge for it. He said he was very impressed by their professionalism.

18 ***Arizona Fire District Association July conference in Phoenix and attendance.***

Chief Kriwer talked about the Arizona Fire District Association conference. He said his goal is to go and bring one person (either) from the Board, a chief officer, or other people within the organization to get a better understanding how Fire Districts operate. They don't offer the Board member class so Member Spendley has agreed to go at a later time. Chief Kriwer was looking for approval to attend along with (one from Labor) that would be (off shift) to attend and MFD to pay for accommodations. The full conference is $155 and so that would be $155 times two and due July 8th so the expense would come out of the next Budget year. There was discussion. The Board agreed that the decision was up to Chief Kriwer.

19 ***Future Agenda items.***

20 ***Future meeting dates.***

The next Combined Meeting is scheduled for June 14, 2016 at 2:00 P.M.
The next Regular Board Meeting is scheduled for June 21, 2016 at 6:00 P.M.

21 ***Adjournment.***

Chairman Coe called the Meeting adjourned at 8:26 P.M.

6/21/16

Clerk Dodge *Date*