Mayer Fire District
Regular Meeting Minutes
Tuesday, June 21, 2016 6:00PM
Mayer Fire Administration

1 ***Call to order.***
Chairman Coe called the meeting to order at 6:02 P.M.

2 ***Pledge of allegiance.***

3 ***Roll Call of members.***
Present were Chairman Coe, Clerk Dodge, Member Wesolowski, and Member Spendley. Member Paterno was not present.

4 ***Call to the public.*** ***(The Fire Board can only respond to items on the Agenda, Comments limited to two minutes each.)***
No Public comment.

5 ***Presentation by Paul Giovanni with MerIT regarding communications infrastructure and Cisco Agreement.***
Paul Giovanni said he was present to shed some light on the IT issues. He talked about what the Board voted on for the phone and microwave network. He said we did the microwave portion of the work which was $14,000. He explained the history of working with MFD since 2009 and drew an example of how the microwave works for the District. Clerk Dodge asked what services did this original setup provide. Paul Giovanni said it gave MFD telephone, internet, and connectivity between all the stations for firehouse and email. He said this network is foundationally MFD's core; what everything is built on. Having the connectivity between the stations makes possible the phones, email server, firehouse. He said the recent (work) done by MerIT re-cabled everything in every location, re-grounded and double grounded everything, isolated all the power to it, and so built lots of layers of protection to the new equipment that was put in. The version 1 network was running about 10 megabits per second. The new one is running 100 megabits per second. It is on a new frequency and so about 80% better mitigation. He explained the work further. He said MFD's internet comes here (Admin) from station 21 from Cable One. He said this was the most cost effective. Paul said the original proposal included replacement of the telephone system. He said the Board approved a master lease that was $25,000 and he said he could keep it as a master lease but he suggested only putting through the $14,000 that fixed the microwave. He talked about the old system. He talked about the lease as a line of credit. Chief Kriwer asked how this system related to MFD's radio and 911. Paul Giovanni said now MFD has repeaters at the tower at Cordes and the tower at Miami Street. When MFD moved to dispatching with Rural Metro we went to using a device which is radio over IT (radio traffic and converting to data using the internet to make radio connections). He said he was concerned with MFD's connections so he got with James at CYFD (Central Yavapai Fire District) who are connected by fiberoptics and put MFD's radio device at CYFD (no charge). This makes a connection over the internet to Rural Metro. CYFD has a microwave that goes up to Spruce and from there they make UHF connections to MFD. He said MFD has two completely separate systems. Chairman Coe asked if the Cordes Tower is a repeater. Paul said James from CYFD redid MFD'S radio (build). The connectivity is a UHF link (radio link). He said MFD has a phone bill that goes from tower to tower and he said it can be disconnected. Chairman Coe asked if the tower in Spring Valley had any use or possible use. Paul said no as it doesn't have the height. He also said any phone lines at station 24 can be disconnected. Chief Kriwer asked what it would take to go with Prescott for dispatch and Paul said CYFD is connected to PRCC (Prescott Regional Communication Center) on microwave. He said MFD would make a direct connection off the microwave. Clerk Dodge said the only thing the microwave is supporting is an internal phone system (which could be done commercially) and the internet. Paul said that is correct and also the intranet (file server, firehouse, documents). He talked about Firehouse web based version (about $4900 a year with 3 to 5 year commitment). Paul said (looking at what is least costly) you could have an analog phone line (to each station) and get rid of the fax lines going to virtual fax. (All stations dial tones go in and out of the system in place at admin). He talked about different options. There was discussion about the costs for microwave and phone and internet services. Clerk Dodge said when we voted on the (microwave and phones) we thought we were getting something different. He said we will still have to pay for the phone and internet (service) no matter what system we

have here (microwave). Clerk Dodge said basically we are stuck with this microwave system. (With the amount of money we have put into this system and continue to put into it). Paul Giovanni said it was originally a means to an end with the contract MFD signed with Quest and something they could not deliver so to make the phone system work we needed the microwave. There was discussion. Paul recommended getting a maintenance plan for maintaining the tower (air conditioner and generator). Clerk Dodge asked what the option would be without microwave. Paul Giovanni said the option that Century Link proposed was T-1 lines. They would have been from station 21 to station 22 and from station 22 to 23. These are $475 a month each line (times three $1425). There was discussion. **Clerk Dodge moved that we amend our original agreement on this with Cisco and enter into two separate contracts with the phone portion to be when it is needed or within the year.** Member Wesolowski seconded. Chief Kriwer asked if they wanted to put a cap on to the cost. Clerk Dodge said it is as proposed.
The vote was Aye – four; No – zero. **Motion carried.**

6 ***Chief's Report:***

a) Monthly and year-to-date financials (Working with Committee).

Chief Kriwer went over the finances.

b) Current event report.

Ambulance – transported 62 patients. **Apparatus** – multiple issues. #0804 is in the shop; A/C issues, airbag issues, suspension in the rear issues. #0001 air leak and windshield repair. #0803 sensor work. #0604 has multiple problems. **Tenderfoot fire and Doghead fire** – crews responded to two Wildland fires. Chief Kriwer talked about the Wildland fires and said we will do an audit for the Board to show exactly what is spent and what the reimbursements will be. **Industrial** – We continue to have two personnel off on Industrial. **Wildfire Prevention Display** – Chief Kriwer and Brian Simington attended and talked about wildfire safety at Sunset Point. **Love's Travel Stop** – Loves is looking at building a travel stop for the Cordes corridor north of the current Shell station. **SAFER Grant** – We should hear in July. **Joshua Carter** – MFD helped to support his service from Hampton Funeral Home to Sunrise in a small procession.

Clerk Dodge requested an aging summary for our ambulance billing to see where we are sitting with our aging accounts.

7:21 Board leaves for short recess
7:22 Board back in Session.

Captain Haney said he wanted to speak about the Wildland. He said that Chief Kriwer asked the guys to help and not take any of their overtime reimbursements until after July 1st. As a Wildland Team they decided to help. For the backfill he said we are trying to get the cheapest that they can. He said Labor and Management are working really good together. Chief Kriwer thanked him and said going into the Wildland season he didn't want to stop them from going out (due to the Budget) and 100 percent came back in support. Chief Kriwer went on to say our (upcoming) Budget is less than it was for the 2006 / 2007 Budget.

7 ***Mayer Chapter of the International Association of Firefighters (IAFF) Local #3066 (the Union) report.***

Steve Quintero, President of Mayer Chapter said it is awesome to be able to work with the Chief and the relationship is strong. Concerning Josh Carter he said we are doing everything we can to assist his family. Daisy Mountain Fire Department stepped up and manned our station so MFD's employees could go to the procession.

8 ***Combined Committee (Budget, Labor, and Policy & Procedure) update.***

Steve Quintero, Chairman of the Combined Committee said it has been ongoing trying to figure out this budget and Chief Kriwer is doing an amazing job. Chairman Coe said everyone on the (combined) committee is working hard and pulling their weight.

9 ***Consent Agenda.***

Clerk Dodge made a motion to accept a. through h. as proposed. Member Spendley seconded.
The vote was Aye – four; No – zero. **Motion carried.**

10 ***Employee Cafeteria Plan benefits allocation.***

Chief Kriwer said this is difficult to bring forward as it is relating to employee's benefits. He said he compared this to industry standard and has tracked this back to 2005. The old administration said if the

employee's are not spending (the allocated) money on the (health) insurance plan let's allow them to put it into a deferred comp plan. Chief Kriwer had never heard of this and it didn't seem like a good use of tax payer money. He preformed some research and went over in detail with the Combined Committee. He would like to look down the road eventually to reallocate some of those funds to people who have been working (long term), a longevity plan or something we can talk about. He discussed the situation. The auditor said we can do the pretax with AFLAC. Chief Kriwer said it was his recommendation to allocate the money toward health care benefits and supplementals that are pre-taxed. Chairman Coe said at the (combined meeting) we have gone through this and he doesn't like to take away benefits. He talked about it and the citizens. In the study provided by Chief Kriwer there was only one department that allowed this and they put a cap on it. **Clerk Dodge moved that we use the health care benefit for health care and health care related pre-tax benefits with the hope that the employees use it for that and not allow it to go into the 457.** Member Wesolowski seconded. There was discussion. **Clerk Dodge amended his motion to include, 'as of July first'.** Suzanne said what we have done is make any changes on the first full pay period. There was discussion. **Clerk Dodge amended his motion to make the change effective July 4th.** Member Wesolowski seconded.
The vote was Aye – four; No – zero. **Motion carried.**

11 ***Approval to post the 2016 / 2017 Proposed Budget.***
Chief Kriwer said that there was a change on the Budget. Workers Comp was lowered and he took the extra money and added it to vehicle repairs. If the Budget is approved by the Board tonight we will go ahead and post the Budget on the 27th of June and it will enter its 20 day posting. On the 19th of July the Board will vote at a Public Hearing to approve the final Budget to be submitted on July 22 to the County. Chief Kriwer went over the Budget. **Member Spendley made a motion to post the adopted Budget.** Member Wesolowski seconded.
The vote was Aye – four; No – zero. **Motion carried.**

12 ***Bond fund reimbursement request to Mayer Fire General Fund.***
Chief Kriwer said we made sure through the County that they knew what was going on (Chief McGhee itemized what we are being reimbursed for relating to the Bond). The amount is $65,500. It will leave MFD about $8,000 to $9,000 remaining in the Bond fund. In answer to a question from Chairman Coe, Chief Kriwer said he is aiming to have $65,000 at the end of June. There was discussion. **Member Wesolowski made a motion that we transfer from the Bond money, $65,500 to the General Fund.** Member Spendley seconded. Clerk Dodge said in the Bond money you have money for tax, title, radios and striping. His understanding was the radios and striping was approved earlier. Chief Kriwer said per Chief McGhee that money is to be set aside for the new engine. There was discussion. Chief Kriwer said he will research this. Chief Kriwer said it won't alter the money available but only the allocation. He said we will come back to the Board on this and that the $21,000 for the tax, title, radios, and striping will be held back to be brought before the Board before being used. There was discussion.
The vote was Aye – four; No – zero. **Motion carried.**

13 ***Base Hospital Agreement.***
Chief Kriwer said this is related to the change of name related to Honor Health who is our hospital provider. It is an administrative change related to name only. Chief Kriwer said he had our attorney look at the agreement and the attorney (Mr. Fant) approved it. Clerk Dodge said it restricts us to be able to transport BLS (Basic Life Support) (3.1.8). There was discussion. Clerk Dodge said we need to be complying with notifications when we have new employees and when employees leave we provide a thirty day written notification to (the hospital). **Member Wesolowski made a motion that we accept the Base Hospital Agreement.** Member Spendley seconded.
The vote was Aye – three; No – zero; Abstain – one. (Clerk Dodge abstained) **Motion carried.**

14 ***Renewal of Workers Compensation insurance with Copperpoint Insurance.***
Chief Kriwer said Copperpoint came in and met with Admin. They were able to come back with an additional fifteen percent savings. $53,975 is the new amount. **Clerk Dodge moved that we accept the insurance renewal with Copperpoint Insurance.** Member Wesolowski seconded.
The vote was Aye – four; No – zero. **Motion carried.**

15 ***Property Tax Override.***
Chief Kriwer said as a District there are some guidelines we have to adhere to and we need to move fairly quickly and look at a special meeting the first part of July if we want to start looking at some ballet language. We calculated the amount of increase to the District as being around $68,000 if we choose to take it to the voters. We can do it for a maximum of five years ($355,000). There was discussion. **Clerk Dodge moved that we provide direction to the Fire Chief to move forward with the tax override for this**

coming up election. Member Spendley seconded. Clerk Dodge said we will be paying for an election if we have people applying for the Fire Board. There was discussion.
The vote was Aye – four; No – zero. **Motion carried.**

16 ***Future Agenda items.***

None.

17 ***Future meeting dates.***

A special meeting regarding Tax override (date is to be determined).
The next Combined Meeting is scheduled for July12, 2016 at 2:00 P.M.
The next Regular Board Meeting is scheduled for July 19, 2016 at 6:00 P.M.

18 ***Adjournment.***

Chairman Coe called the Meeting adjourned at 8:30 P.M.

2/19/16

Clerk Dodge ***Date***