

Mayer Fire Board
Special Meeting Minutes
January 2, 2019 4:30 PM
Mayer Fire Administration Office

1 ***Call to order.***

Chairman Coe called the meeting to order at 4:30 P.M.

2 ***Pledge of allegiance.***

3 ***Roll Call of members.***

Present were Chairman Coe, Clerk Madsen, Member Baca. All present.

4 ***Possible acceptance of Mr. Spendley's resignation from the Mayer Fire District Board***

Chairman Coe referred the Board Members to the letter of resignation in the meeting packet.

Clerk Madsen motioned to accept the resignation of Mr. Spendley. Member Baca seconded the motion. The vote was Aye-3, No-0. Motion carried.

5 ***Review Fire Board policy for Fire Board Member vacant positions and possible action to vote upon, cancel, and/or revise Fireboard policy on filling vacant board positions.***

Chairman Coe reviewed the previous way that vacant board positions had been filled. Clerk Madsen suggests striking the most recent revision (1 paragraph) to the policy.

Member Baca motioned to remove and make null and void the paragraph that was added to the revision of 11-26-2018 (in blue font for the meeting packet). Clerk Madsen seconded the motion. The vote was Aye-3, No-0. Motion carried.

6 ***Fill Fire Board Members for committee positions***

Captain LaGreca suggests filling only the positions that are legally obligated until there the two board vacancies are filled.

There was discussion around temporarily filling committee positions and then revisit after there is a 5-member board in place.

Clerk Madsen expressed interest in the Combined Committee depending on time of day the meeting is held.

Member Baca is not opposed to being a part of any of the committees, depending on the time they are scheduled.

Member Baca motioned to temporarily appoint Clerk Madsen to the Combined Committee. Chairman Coe seconded the motion. The vote was Aye-3, No-0. Motion carried.

Appointments for the Apparatus and Reserve /Volunteer committees were tabled.

7 ***Times and dates for committee meetings***

Tabled until January 16th board meeting.

8 ***Method to fill vacant Fire Board positions***

There was discussion on how to move forward to fill the vacant board positions. Captain LaGreca suggested posting the position and conducting interviews the same way firefighter positions are posted and interviewed.

Member Baca motioned to advertise the open board positions for two weeks, starting January 3, with the goal of filling at least one position by February 6. Clerk Madsen seconded the motion. The vote was Aye-3, No-0. Motion carried.

The vacancies will be posted at all three fire stations, the Mayer Post Office, and on the Mayer Fire District website as of January 3, 2019.

9 ***Open Meeting Law Arizona Fire District Association course for Fire Chief***

Chairman Coe would like Chief McGhee to complete this course.

Meeting paused from 5:25 to 5:30pm

When meeting resumed, Suzanne Owen stated that Chief McGhee was aware of two Mayer residents interested in the Board vacancies.

Chairman Coe motioned to have Chief McGhee complete the online Statutory Training/Open Meeting Law course. Member Baca seconded the motion. The vote was Aye-3, No-0. Motion carried.

10 ***Choose legal posting spots for Mayer Fire District***

Chairman Coe would like to see the posting places be the three fire stations, the admin office, the website and the post office.

Member Baca motioned to post the meeting agendas at all three stations, the admin office, the website, and the post office. Clerk Madsen seconded the motion. The vote was Aye-3, No-0. Motion carried.

11 ***Process and/or general time frame Board Members are needed to sign checks***

Clerk Madsen and Member Baca can be available after 4 most days and can be called or texted. Chairman Coe can usually be available and would like to be texted if needed. If there is an urgent need, admin may bring a check/s to a board member.

No action taken.

12 ***Future Agenda items***

Combined Committee Meeting; day and time

Regular Fire Board Meeting; day and time

Interviews for new Board members

Apparatus and volunteer committee positions- ongoing agenda item

Chairman Coe requested agenda items be submitted to him and Suzanne by Fridays before meetings. If something is urgent, the Monday before the meeting can usually be accommodated.

Adjournment

Chairman Coe adjourned the meeting at 5:51pm.


Clerk Madsen

1-16-19
Date