

**Mayer Fire District**  
**Regular Meeting Minutes**  
**Wednesday, February 20, 2019 5:00PM**  
**Mayer Fire Administration**

**1**     ***Call to order.***

Chairman Coe called the meeting to order at 5:03 P.M.

**2**     ***Pledge of allegiance.***

**3**     ***Roll Call of members.***

Present were Chairman Coe, Clerk Madsen, Member Baca, Member Montgomery, Member Junkins. All present.

**4**     ***Call to the public. (The Fire Board can only respond to items on the Agenda, Comments limited to two minutes each.)***

There was no public comment.

**5**     ***Chief's Report:***

Chief McGhee reviewed his monthly report and current events report with the Board. A copy of this report is filed with the packet for this meeting.

**a) *Monthly and year-to-date financials.***

Chief McGhee stated that the District is not making budget. Many items in the budget will have to be lowered for the next fiscal year budget planning in order to lower the expenses by about \$200,000.

**b) *Current event report.***

In addition to the current event report, shop #0801 fuel card number was used fraudulently. The card was never missing. There were three large fuel purchases in California before US Bank closed the account and informed us. Yavapai County Sheriff's office has been informed.

**6**     ***Mayer Chapter of the International Association of Firefighters (IAFF) Local #3066 (the Union) report.***

Jake Alanis, Chapter Vice President of the Local 3066, addressed the Board. Member Alanis stated that the Union does not have an official stance on a staffing change at this time for him to report. This topic is on the next Union meeting agenda.

Regarding the sick time policy, item 11 of this meeting agenda, the Union has made its stance clear that they wish to see it revert back to the way it was before the October 2018 revision.

**7**     ***Combined Committee (Budget, Labor, and Policy & Procedure) update.***

Chief McGhee stated that the committee unanimously agreed to send the decision regarding sick time to the Board for a vote. All were in favor of reinstating the benefit of sick time counting towards overtime that was revoked in the October 2018 revision.

**8**     ***Consent Agenda.***

Chairman Madsen motioned to approve Consent Agenda items a-h, with the exception of the December 19, 2018 Executive Session minutes. Member Baca seconded the motion. The vote was Aye-5, No-0. All voting Aye. Motion carried.

9 **Review of Wildland audits**

There was no new audit information.

10 **Nomination and election or appointment of Board members**

a. **Combined Budget, Policy and Procedure Committee**

Chairman Coe and Clerk Madsen were previously appointed to this committee.

b. **Labor Committee**

c. **Apparatus Committee**

Member Montgomery and Member Junkins volunteered for this committee

d. **Pension Committee / Reserve/Volunteer Retirement Board**

Member Baca volunteered for this committee.

11 **Possible change to the Policy & Procedure Manual regarding sick hours and overtime pay.**

There was discussion on the reasons for the October revision and the reasons for potentially changing the policy back.

**Member Baca motioned that the Sick Time policy revert back to its original content before the October 2018 revision by removing the wording added in sections F. and I. in the October, 2018 revision. Member Junkins seconded the motion. The vote was Aye-5, No-0. All voting Aye. Motion carried.**

12 **Due to budgetary constraints, going from six to five on duty.**

Chief McGhee stated that the equivalent of one reserve employee working 365 days a year amounts to \$131,867. He stated that next year's budget will have to be built around 5 on duty.

By going from 6 on duty down to 5 on duty next fiscal year, the expense side of the budget goes down by that amount. Chief McGhee did not ask for a decision regarding the next fiscal year, but asked the Board to consider making the staffing change at this time for staffing now through the end of this fiscal year, ending June 30, 2019. This will result in closing one station. There will not be a lay-off of a full-time fire fighter.

13 **Future Agenda items**


Item #12

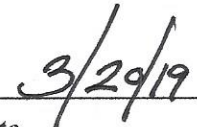
14 **Future meeting dates**

The next regular board meeting will be Wednesday March 20, 2019 at 5:00pm.

15 **Adjournment**

Chairman Coe adjourned the meeting at 5:46pm.

  
Clerk Madsen

  
Date