

Mayer Fire District
Regular Meeting Minutes
Wednesday, June 19, 2019 5:00PM
Mayer Fire Administration

1 Call to order

Chairman Coe called the meeting to order at 5:00 P.M.

2 Pledge of allegiance

3 Roll Call of members

Present were Chairman Coe, Clerk Madsen, Member Baca, Member Montgomery, Member Junkins. All present.

4 Call to the public *(The Fire Board can only respond to items on the Agenda, Comments limited to two minutes each.)*
There was no public comment.

5 Chief's Report

Chief McGhee reviewed the financial and current event report. A copy of this report is filed with the meeting packet.

a) Monthly and year-to-date financials

b) Current event report

One correction to the printed report is that LOVES has not broken ground.

6 Mayer Chapter of the International Association of Firefighters (IAFF) Local #3066 (the Union) report

Jake Alanis local chapter #3066 Vice President spoke representing the Union. The Union intent is to get a hard and fast rule on the staffing directive to put into the MOU (Memorandum of Understanding). The concern is that shifts are being covered with a reserve to save money and overtime is not being offered to a full time firefighter. The Union wants two full-time firefighters on duty each day.

The Union recommendation is to take \$50,000 to secure pay raises, and funding the SAFR (Staffing for Adequate Fire and Emergency Response) Grant which would allow for a third man on the engine. The third priority is to work out Engineer pay scale. He proposed giving the raises in January rather than the beginning of the fiscal year (July 1, 2019) to save on half a year of increased wages.

Clerk Madsen asked that the Board have a copy of the payroll spreadsheet showing who worked, who was off and who replaced shifts.

The Union would like to see a minimum of two full-time firefighters on staff every day.

Captain LaRue spoke of his concerns for the captains covering the engineer position when not fully staffed, and of being denied overtime when he has offered to cover.

Chairman Coe stated that we have a staffing directive to follow.

Chief McGhee stated that we have task books that are followed and match with Prescott and Central Yavapai.

Representative Alanis stated that we have task books to ensure our full time firefighters are cross trained and sometimes we are not using them.

Chairman Coe brought up pay scales and how they have not been updated with COLA's (cost of living adjustments), and also how they affect new people versus those who have been here for many years or are top rank in their pay scales.

Representative Alanis also proposed issuing a 2% raise to those who have 5 years or more of service and a 1% raise to those with one to five years' service.

7 Combined Committee (Budget, Labor, and Policy & Procedure) update

Nothing to report.

8 Consent Agenda

Member Junkins moved to accept the Consent Agenda a. through h. as posted. Member Baca seconded the motion. The vote was Aye-5; No-0. Motion carried.

9 ***Approval to move funds from the General Fund Account to the Capital Reserve Account***

Chief McGhee explained that moving funds to the Capital Reserve account will allow us to borrow from our own funds, interest free, if we fall short, rather than borrowing from the county and paying back with interest. He proposes moving \$225,000 to the Capital Reserve account each year, with the 2-year plan of being able to pay cash for a new ambulance and the 3-4 year plan to pay cash for a Type 3 engine. The ten year goal is to have a million dollars in reserve for large purchases and to carry us in economic downturns. Chief McGhee cited other fire districts and their capital reserves.

Member Junkins acknowledged the need to build the capital reserve, but asked if we could consider putting a little less than the proposed \$225,000 into the account to use a portion of it for raises.

Chief McGhee's recommendation is to move \$175,000 if the Board wishes to give raises in July with the start of the new fiscal year.

Member Junkins motioned to approve moving \$195,000 from the General Fund to the Capital Reserve Account. Member Baca seconded the motion. The vote was Aye-5, No-0. Motion carried.

10 ***2019/2020 Budget***

Discussed in item #9.

11 ***Approval to post 2019/2020 Budget on June 25, 2019***

Member Baca motioned to approve to post the 2019/2020 budget on June 25, 2019. Member Junkins seconded the motion. The vote was Aye-5, No-0. Motion carried.

12 ***Placing a fee on residential burn permits***

Clerk Madsen experienced a neighbor burning three piles of material. He was concerned with how easily it could have gotten out of control.

Chief McGhee stated that ADEQ (Arizona Department of Environmental Quality) gives us the authority to issue burn permits and they do not allow a fee. The state wants people to burn their vegetation in a safe manor. If it is unsafe, 911 will dispatch firefighters to check and the burn permit can be pulled.

No action taken.

13 ***Possibly changing the Uniform Policy pertaining to the process of rolling over unused funds***

Chief McGhee found an issue with the uniform policy. He would like to have wording removed that states: "To use rolled allowance, a request indicating the item and cost, must be sent by the employee to the Chief no later than March 1. The board will then approve or deny the request."

There were no other changes to this policy recommended.

Member Junkins motioned to remove the wording as described. Member Baca seconded the motion. The vote was Aye-5, No-0. Motion carried.

14 ***July 1, 2019 renewal of Worker's Compensation insurance policy with Copperpoint***

Chief McGhee stated our premium will go up 16% next year due to the injuries and payout at Mayer Fire District.

Member Montgomery motioned to renew the policy with Copperpoint. Member Baca seconded the motion. The vote was Aye-5, No-0. Motion carried.

15 ***Future Agenda items***

Facial hair policy

Update on MOU from the Union

Staffing directive

16 ***Future meeting dates***

The next combined meeting is scheduled for July 10, 2019 at 2:00 P.M.

The next regular board meeting is scheduled for July 17, 2019 at 5:00 P.M.

17 *Adjournment*

Member Junkins motioned to adjourn the meeting. Member Baca seconded the motion. The vote was Aye-5, No-0. Motion carried.

Chairman Coe called the meeting adjourned at 6:40 P.M.

Py-Mody 7-17-19
Clerk Madsen Date